

PayPros, Inc.

The Payroll Professionals.

PRIOR INFORMATION SIGN OFF

Congratulations!

You have made a great decision to join the PayPros, Inc. family. Many before you have taken advantage of the benefits of our service and we know you will be happy with your choice.

Our company, which has a Federal ID Number of _____ makes the following statement of fact:

1. During the calendar year your firm will process their first payroll with PayPros, Inc., there have been no payrolls processed at all. No payroll checks have been written during the year to any employees of the above Federal ID Number prior to starting with PayPros, Inc.

CHECK THIS LINE IF YOU AGREE WITH STATEMENT 1 ABOVE _____

2. During the calendar year your firm will process their first payroll with PayPros, Inc., there have been payrolls processed. Payroll checks have been written during the year to employees of the above Federal ID Number prior to starting with PayPros, Inc. I, as the responsible party, agree to provide complete prior payroll information and tax returns prior to processing the first payroll with PayPros, Inc.

CHECK THIS LINE IF YOU AGREE WITH STATEMENT 2 ABOVE _____

Please know that we are here to protect you and have handled many transitions flawlessly throughout the years. We have this statement to be sure that your transition is simple and problem free. We look forward to a long and fruitful relationship with you and your company.

Signature of Officer/Owner or Responsible Party

Date

Name of Officer/Owner or Responsible Party