

ACA Administration Report Readiness

Questionnaire

The following questions are asked to ensure iSolved is configured to properly produce IRS ACA reporting forms 1094-B, 1095-B or 1094-C, 1095-C and for setting up iSolved's ACA Pro service (if applicable). The Affordable Care Act is complex. This law and its rules and regulations have created new methods and terminology that can be difficult to understand. Please use on-line resources or watch our **ACA Overview** recorded webinar (ask for a link via email) to get a better understanding.

Please answer the following which are specifically for **ACA Reporting Services** (Print and File IRS forms):

1. Have you confirmed that you are an ALE (Applicable Large Employer)? Yes No
2. Are you part of an Aggregated ALE Group? Yes No
3. Do you know which of your plans meet the standards for ACA minimum essential coverage?
Yes No
4. Are any of your medical plans partially or totally self-funded? Yes No
5. Do you know which of your plans meet the standards for ACA minimum value? Yes No

Please skip to question 8 if you do not have **Benefits Administration** configured in iSolved:

6. Are your plans set up with the carrier to conform to the Rule of Parity? (13 weeks or 26 weeks for educational organizations) Yes No
7. Do you plan to use the 30 day Orientation period along with your Probationary Period?
Yes No

Please answer the following questions which are specifically for iSolved customers who plan to use the **ACA Pro** functionality for tracking eligibility for variable hour employees:

8. Do you sometimes hire employees in which you cannot reasonably expect them to work at least 30 hours a week on average (thereby meeting the ACA's definition of a variable hour employee?)

Yes No

9. If you answered "Yes" to question 8 and you are using the Look Back Measurement Method for variable hour employees (to determine part-time or full-time status), please identify your date ranges for the following:

a. Standard cycle for ongoing employees -

i. Measurement period (3-12 months): _____

ii. Administrative period (optional, no more than 90 days): _____

iii. Stability period (greater of 6 months or length of Measurement period): _____

b. Initial cycle for new hires -

i. Initial Measurement period (3-12 months): _____

ii. Initial Administrative period (optional, no more than 90 days): _____

iii. Initial Stability period (great of 6 months or length of Initial Measurement period):

10. Please indicate which Safe Harbor method(s) you plan to use in determining if your plans are affordable? (check all the apply)

Box 1 W-2 Income

Rate of Pay

Federal Poverty Line